



Position Description

Position Title: Afterschool Lead Coach Tri Star Gymnastics Club

Reports to: GFA Programme Manager, Tri Star Gymnastics Club

Location: Auckland Regional Gymnastics Centre, Keith Hay Park, Mt Roskill, Auckland

POSITION OBJECTIVE

- To lead the technical development of the Tri Star Afterschool programme and it's athletes, towards achieving their individual potential

SKILLS REQUIRED

- GNZ Elementary or junior Coach qualification or equivalent.
- Ability to positively lead and technically develop other programme coaches.
- Long term and season planning experience / ability.
- Ability to work unsupervised, self-motivated, positive attitude, self-confident, with the maturity to share the vision.
- Adaptable - can adopt a best practice approach to coaching to suit the Tri Star and New Zealand gymnastics environment.
- Able to work collaboratively with the Tri Star team of coaches.
- Relationship management skills and a customer service focus.
- Basic IT skills (word, excel, email).

ROLES AND RESPONSIBILITIES

To ensure the club's goals are met, the Afterschool Lead Coach (ALC) will fulfil the following duties:

Coaching

- To coach / mentor appropriate groups within the programme (as directed by GFA Programme Manager).
- To coach / mentor junior coaches.

Planning

- To create and implement GFA programme development plans, and assist in completion of specific athlete development plans (for personal athletes) in conjunction with other personal coaches.

Club Culture

- Participate in and encourage all GFA events and programme initiatives.

- Be responsible for the training, conduct, safety and discipline of gymnasts at all times when they are under your supervision.
- Coach all athletes fairly, using positive reinforcement.
- Know, promote and adhere to all club rules.

Administration

- Attend relevant staff meetings and staff development days when possible.
- Attend appropriate events to maintain coaching qualifications and ensure relevant ongoing professional development.
- Attend on-the-job safety, skills and development training as required from time to time.
- Be familiar with the correct Health and Safety (e.g. first aid) procedures and comply with reporting requirements.
- To provide trampoline programme content for any club communications, reports or social media.
- To provide cleaning assistance / direction to trampoline programme groups at the end of each day.
- Assist with events at the club where appropriate.

Customer Service

- To build long term positive relationships with members (athletes) parents of members, staff and other key stakeholders of the club.
- Ensure equipment is checked regularly, particularly prior to use and comply with equipment safety reporting requirements.
- To work as directed by the GFA Programme Manager.