

5.2 Fees Policy – Competitive Programme

5.2.1 Fee Basis

Fees are set by the Board and Management of Tri Star in accordance with clause 8.1 of the Tri Star constitution, and may be reviewed and amended at any time.

Tuition fees are normally set on an annual basis and payable in full or in four equal instalments.

A prompt payment discount of 10% of the tuition fee is offered for full payment of all outstanding fees of any type by the tuition fees due date.

An additional 5% discount of the tuition fee is offered, where all outstanding fees of any type, and the full annual tuition and affiliation fee amounts are paid by the due date of the first instalment.

Gymsports New Zealand charges Tri Star affiliation fees for all competitive members on a quarterly basis. GSNZ Affiliation fees for competitive programme members are in addition to tuition fee payments, and are set by GSNZ as follows for 2012:

- | | |
|---|--------------|
| • Junior Members (IDP 1-2, WAG Step 1-6, MAG Level 4-6) | \$15.50/term |
| • Senior Members (IDP 3-10, WAG Step 7-10, MAG Level 7-Int) | \$25.50/term |
| • Performance Members | \$40.50/term |

Special arrangements can be made to pay tuition/affiliation fees by automatic payment on a monthly or weekly basis. (refer 'Payment by Monthly or Weekly Automatic Payment Plan' below)

5.2.2 Term Basis

Terms are organised around school terms. Competitive programme training may continue throughout school holidays. There may be up to a 4 week break in training between Terms 4 and 1 (Christmas – New Year holiday period).

5.2.3 Guaranteed Term

40 weeks of tuition are guaranteed for a full year fee.

5.2.4 Public Holidays

Classes will not be run on Public Holidays. Sessions falling on Public Holidays, or Community Access days will not be rescheduled.

5.2.5 Securing a Class Place

A place in a class can be secured by payment in full, of all fees, prior to the start of the term.

5.2.6 Timing of Statements and Payment Due Dates

Membership account statements will be distributed via email, on or before 20th December, 20th March, 20th June and 20th September of each year, 4 weeks prior to fee payment due dates.

Payment due dates are:

- Full annual tuition and affiliation fee payment received by 20th January; or
- 4 equal tuition and affiliation fee instalment payments received by 20th January, 20th April, 20th July and 20th October of each year.

5.2.7 Absence / Abandonment

Absence from a class without notice for two consecutive weeks, will be assumed as abandonment of a position in class and that position may be offered to a waiting list membership applicant.

5.2.8 Refusal of Access to Class

Tri Star reserves the right to refuse access to class if fees have not been paid by the due date. If fees have not been paid by the due date Tri Star will contact the member as follows:

- Tri Star will telephone and email the member on the home telephone number and email address provided on the membership application twice to discuss unpaid/overdue fees.
- If Tri Star is unable to contact the member, or payment of any/all unpaid/overdue fees is not received within 2 weeks of the due date, then membership will be suspended immediately.

5.2.9 Annual or Quarterly Payment Options

Annual or quarterly fees can be paid by: Direct Credit using Internet Banking, EFTPOS, Credit Card, Cheque or Cash.

- Any payments made by Credit Card will incur an additional credit card processing/service fee, which is currently set by our bank at 2.75% of the payment amount, or as amended by the bank from time to time.
- Any payments made to Tri Star will be applied to any outstanding tuition or affiliation fees as a priority over competition fees or any other fee.

5.2.10 Payment by Monthly or Weekly Automatic Payment Plan

- Special arrangements can be made to pay tuition and affiliation fees by automatic payment (i.e. Automatic Payment plan setup at a Bank) on a monthly or weekly basis.
- Fees paid by monthly or weekly automatic payment are due as follows:
 - Monthly payment plans will be due on the 20th of each month based on 11 equal payments in the months of January through to November.
 - Weekly payment plans are based on 46 equal payments starting on the 20th January and finishing in the last week of November.
- Monthly or weekly payment plans constitute a special payment arrangement between Tri Star and a member. Any failure by a member to meet their payment plan commitment constitutes a breach of the arrangement and as such the arrangement will be terminated, and clause 5.2.8 above will apply.
- Any payments made by Automatic Payment will be applied to any outstanding tuition or affiliation fees as a priority over competition fees or any other fee.

5.2.11 Class Ratio

In general a fee will enable access to a class with a maximum of 1 tutor to 10 participants, and a 1 tutor to 8 participants as standard.

5.2.12 Late Start

A lesser tuition fee is applicable, in accordance with the following table, should a participant join a session part way through the term.

Week	Fee payable
2, 3	100%
4, 5, 6	75%
7, 8, 9	50%
10, 11	25%

5.2.13 Injury

Should a participant be injured they are expected to attend training and undertake an appropriate conditioning programme designed for the circumstances of the injury. There is no fee reduction or refund in such cases. In the case of a severe or debilitating injury the gymnast may apply in writing to the Chief Executive for a 50% fee reduction for the duration of the injury period until regular conditioning can recommence.

5.2.14 Temporary Withdrawal from Class

Tri Star makes an annual contractual commitment to competitive coaches and coach salaries; therefore it cannot offer an option to temporarily withdraw from a class. At Tri Star's discretion, a temporary absence from class may be agreed conditional upon payment in full of the ongoing instalments of the annual tuition and affiliation fees.

5.2.15 Class Resignation

Should a participant resign from a class prior to the start of a term, or during a term, there will be no refund of any fees already paid by instalment or payment plan. Where full annual tuition and affiliation fees have been paid by the due date, then a fee refund may apply in accordance with the following table.

Term	% refund
1	75%
2	50%
3	25%
4	0%

5.2.16 Fee Credits

There will be no fee credits given for any reason other than those specifically identified in this competitive programme fees policy document.

5.2.17 Competition Fees

Competition fees are not included in tuition fees and are charged in addition to tuition and affiliation fees.